

Guidelines for Special Sessions

The purpose of the Special Sessions is to provide a more interactive and focused platform for presenting and discussing new and emerging ideas. Paper presentations may be delivered in various formats, including oral and poster presentations.

Submission, Reviewing, Acceptance and Registration

- The Session Chairs are responsible for getting 4 or more registered paying participants otherwise the session will be cancelled, and the papers included in the general session of the conference.
- All the Session non-scientific processes, including paper submission, registration, publication, and other logistics are managed by the organization of the conference.
- The Session paper submission guidelines (same as the conference) are specified in the conference website. The Session Chair will have permanent access to the submitted papers' list.
- The deadlines for submission of papers, author notification, camera-ready submission and registration are the same for all the conference papers.
- The Session Chairs have the responsibility to build a high-quality program committee that will ensure adequate paper reviewing.
- The Session Chair will take in charge the review process of the papers submitted for the Session, ensuring that each paper gets at least two reviews.
- The results of the review process, along with the acceptance decisions proposal, must be communicated to the conference secretariat by the Session Chair at least 2 days before the notification deadline.
- Each paper must be registered and subsequently presented at the conference.
- The Session Chairs are responsible for controlling the reviewing process, even if it is eventually cancelled.
- The Session Chairs are the primary responsible persons for the publicity and dissemination of the Session, especially to potentially interested research groups as well as within their own research circles.

Financial Support

- If the session is not canceled and receives at least 6 paid registrations, one of the Session Chairs will have their basic registration fee waived, covering the publication of one paper at the session or the conference. Any additional papers authored by the Session Chair will require separate registration.
- If the session receives at least 8 paid registrations, the conference organizing committee will provide a special financial fund to cover the Session Chair's accommodation for the duration of the conference (3 days) at the designated conference hotel.
- If the session receives at least 12 paid registrations, the conference organizing committee will provide a special financial fund to cover the Session Chair's travel expenses. Receipts for all expenses are mandatory, and the total amount for accommodation and travel must not exceed €600.
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